

2012 ND National Organic Certification Cost Share Program Guidelines¹

*North Dakota organic producers, processors and handlers are eligible for **75 percent** of initial or renewal organic certification costs with a maximum of **\$750 per certification**. Such certification costs must be incurred during the period **October 1, 2011 through September 30, 2012**.*

*Applications must be postmarked by **October 31, 2012**.*

A complete application for certification cost share reimbursement must include the following (incomplete applications cannot be processed):

1. A completed **2012 Organic Certification Cost Share application**.
2. A copy of a dated *certificate* or *letter from your certifier* verifying certification between **10/1/11 and 9/30/12**.
3. A copy of the *itemized billing statement* documenting certification costs incurred between **10/1/11 and 9/30/12**.
4. A completed [IRS Form W9](#). (If you have received a previous Cost Share Grant, you do not need to complete this form.)

The 2011 application form and a link to IRS Form W9 are also available on this website. These documents are on both the ND Department of Agriculture website www.nd.gov/ndda and the ND Organic Farming website www.ndorganics.nd.gov.

If you are certified by International Certification Services (ICS), OCIA Chapter's 1 or 2, please contact them to complete the application.

All others should contact Emily Edlund at the following numbers and addresses.

Phone: (701) 328-2191
FAX: (701) 328-1870
Email: edlund@nd.gov

U.S. Mail: Organic Certification Cost Share
North Dakota Department of Agriculture
600 E. Boulevard Ave., Dept. 602
Bismarck, ND 58505-0020

Please mail completed application to:

Organic Certification Cost Share
North Dakota Department of Agriculture
600 E. Boulevard Ave., Dept. 602
Bismarck, ND 58505-0020

¹ Program funds and guidelines are subject to a Cooperative Agreement between the USDA AMS and ND Department of Agriculture